**SCHOOL OF ART AT KIMBALL-JENKINS ESTATE**

**EXHIBITION CONTRACT TERMS AND CONDITIONS**

**New England Monotype Guild**

**May 4th - June 4th 2017**

**Artists Reception May 4th 2017 5pm - 7pm**

**Artwork:**

* All artwork must be completely dry.
* Wall and suspended art must have d-rings and/or be wired.

**Artist:**

* Consigns artwork to the Kimball Jenkins Estate free of charge.
* Hand delivers artwork to the Kimball Jenkins Estate with prior arrangement, and at times convenient to the Estate.
* **Delivery April 24-28 between 9am - 4pm or April 29th 10am – noon. Deliver to Studio 1 Yellow House. Shipped work should include prepaid return shipping documents and may be delivered any time before April 28, 2017**
* **Pick up June 5th and 6th between 9am and 4pm or June 10th 10am - noon.**
* **Provides a typed itemized schedule of all items in the exhibition, and their declared value. Please label all artwork.**
* The declared value is also the sales price for the art, unless otherwise specified, and the artist consents to the sale of all consigned artwork.
* All artwork may be photographed and/or reproduced for educational and promotion purposes.

**The Kimball Jenkins Estate:**

* Retains the rights to final curatorial and installation decisions regarding all consigned artwork.
* Sends press releases to media contacts and encourages press coverage of the exhibition, crediting the individual artist whenever possible.
* Has no obligation to sell any consigned artwork.

**Sales:**

* All artwork for sale is subject to a 40% commission to be retained by Kimball Jenkins Estate and should be priced accordingly.
* If a piece is sold, the Kimball Jenkins Estate will arrange delivery to the buyer.
* A check for 60% of the sale price will be written to the artist within 30 days from collection of the sales amount from the buyer.

**Liability:**

* The Kimball Jenkins Estate will take reasonable precautions to protect the artwork.
* All artwork is insured by the Estate for the declared value, but no more than $40,000. The artwork will be insured from the time the artwork is delivered through the closing day of the exhibition, and not extending beyond that period.
* In the event of a loss, it will be the artist’s responsibility to establish, to the satisfaction of the insurance company that the declared value is the fair market value for the artwork in question.
* The Estate will not be responsible for any damage as a result of poor construction or design of the artwork.

**I agree to the terms and conditions of this contract.**

ARTIST’S FULL NAME The School of Art at THE KIMBALL-JENKINS ESTATE

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Signature:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_